

Barley Lane School

Friendship, Optimism, Hardwork

Welcome to Barley Lane

Dear Visitor,

Alongside a warm hello and the ever present offer of a cup of tea (there's always food here too if you're hungry) you will be signed in, your ID checked and your mobile phone kept safe in the office: you will be discreetly monitored throughout and accompanied if you have not been suitably DBS checked.

Keeping children and young people safe and promoting their happiness and wellbeing is a shared responsibility for all of us: teachers, governors, support staff, parents, carers and visitors of all kinds.

What to do if you're worried about a child

Worries come in all shapes and sizes from those gut feelings we sometimes have through seeing something that troubles us to children telling us they are at risk. Some risks are very serious some less so but they all need to be reliably shared to keep our young people safe: the question is how to do that?

In school as a team we meet twice a day every day before the school day starts and when it ends and we always ask the question "are there any worries or concerns about the children's welfare and safety? It is what happens next that is important for everybody to know.

The school team uses an electronic system called CPOMS to log and record things in writing but what about everybody else?

Mr MacCourt the headteacher is the school's lead on safeguarding and he works with and supported by Wendy Hoaken our deputy safeguarding lead and Mr Jones deputizes for him in all things: these are the people to ask for or to contact over any worry or concern: and please don't hesitate to do so.

mmaccourt@barleylane.devon.sch 07848 028 341

whoaken@barleylane.devon.sch 07848 028 342

djones@barleylane.devon.sch 07848 457 025

Any concerns about Mr MacCourt should be shared with the school's chair and safeguarding governor Damian Furniss dfurniss@barleylane.devon.sch.uk

Sometimes worries and concerns can occur to folk later or maybe they are just hard to express to people in school; the NSPCC whistleblowing helpline 0800 028 0285 line is available from 8:00 AM to 8:00 PM, Monday to Friday and email: help@nspcc.org.uk

Throughout your visit we hope you will feel welcomed and cared for and that you can help us build the happiness and resilience of our children and young people by acknowledging and sharing good things about them and their school.

Many thanks.

The Team at Barley Lane

The Devon Children and Families Partnership website is a good place for all kinds of safeguarding related information and guidance <https://www.dcfp.org.uk>

PLEASE TURN OVER THIS PAGE FOR SOME COVID SPECIFIC GUIDANCE

THIS IS VERY IMPORTANT

Whatever your work or the purpose of your visit; please engage and consult with our team before you go ahead and consider:

- **Is your visit essential?**
- Could what you need to do be done remotely; on the phone or on line?
- Could it be carried out before or after the school day or during the weekend or holidays when social distancing is so much easier?
- If so please leave and call our site and office team to suitably rearrange your visit

- Essential visits to the children and young people that protect and promote their wellbeing and safety are unconditionally supported and together we must pragmatically make any visit as safe as possible, for example, meeting outdoors and in dedicated and safe spaces.

- Essential supplies and maintenance work must be just that; “essential”

- In all cases you must meet with and agree with the site and office team and or the school’s operational lead the safest way to proceed; for example how best to ensure social distancing, the use of PPE and are there any particular risks to you the visitor and our community to make safe?

Please take the time to pause and reflect and plan with us the safest things that must and can be done to keep everybody safe?

Thanks

The Team at Barley Lane