

INFORMATION & ADVICE ON ATTENDANCE

The leaflet provides information and advice on attendance. Our full attendance policy can be found at www.barleylaneschool.org.uk

Why Attendance Matters

Regular attendance helps students to make good progress and enjoy learning. We take a whole school approach to maintaining excellent attendance; it is the **joint** responsibility of parents, students and staff. Being at school is a very important part of any young person's life. It enables them to learn to make friends and to gain important qualifications and to develop a variety of skills which will prepare them for adult life. School and parents/carers are partners in making this a success. As parents/carers it is **your** responsibility to make sure that your child makes the most of this opportunity by ensuring a high level of attendance is maintained.

The school is required by **law** to record and publish rates of absence to include unauthorised absence. It is therefore imperative that registers are accurately marked and unexplained absences are investigated.

What constitutes Good Attendance?

Stage	Assessment Expectations
1 +92%	
2 <90%	Tutor phone call to parents to offer support
3 <87-88%	Amber attendance letter (approved by Head)
4 <85%	Red attendance letter sent home, attendance officer organises meeting with parent, EWO informed
5 <85% No Improvement	EDUCATION WEFARE OFFICER INFORMED

Our positive relationships with the parent/carer community is an essential element of our success. Every attempt will be made to support the child and their families; however, we are duty bound by law to escalate worrying and persistent patterns of absence if school support is ignored or rejected – Thank you for your continued support, friendship and understanding – The team @ Barley Lane School

Persistent Absence/Suspicious Absence

If attendance is persistent or suspicious, contact will be made with parents/carers outlining the importance of good attendance and offering support.

95%	=	47 LESSONS MISSED EACH YEAR 8 days in total or 1 week and 3 days
90%	=	95 LESSONS MISSED EACH YEAR 16 days in total or 3 weeks and 1 day
85%	=	142 LESSONS MISSED EACH YEAR 24 days in total or 4 weeks and 4 days
80%	=	190 LESSONS MISSED EACH YEAR 32 days in total or 6 weeks and 2 days

Attendance every day is a quality and characteristic that is incredibly important in school, work and life. We understand 'anxiety' and other complex issues beyond your EHCP and SEMH is too complex to understand fully and we must work together to help overcome those obstacles to attending school daily.

Whilst your education has been amended to support better attendance and educational opportunities, we recognise that there are deep rooted issues across our community that need even more support; and that begins with coming to school and talking and sharing on the phone.

We have a school counsellor and an ELSA practitioner in both Ms Campbell-Crocker and Miss Parr and they can help you and your family alongside your tutor and all staff to understand your worries and concerns and obstacles that contribute to unauthorised absence.

Foremost, we are always here to help – please accept it as we know you will – in the spirit of friendship and kindness, optimism and hard work.

Your Role as a Parent/Carer

You play a very important role in ensuring the good attendance of your children. All parents/carers want the best for their children and a good education helps to ensure that children have the best start in life. School equips them for succeeding both academically and socially so that they can achieve in their exams and learn how to make and manage relationships.

As a parent/carer you have a **legal responsibility** to ensure that your child attends school regularly and punctually

Everyone matters and Barley Lane School